



CITY OF MARLBOROUGH RECREATION DEPARTMENT

239 Concord Road
Marlborough, Massachusetts 01752
Tel (508) 624-6925 FAX (508) 624-6940 TTY (508) 460-3610

COMMISSIONERS
Brenda Calder
Nancy Klein
Robert Kays: Chairman
Mark Vital

DIRECTOR
Charles Thebado

PROGRAM MANAGER
Zachary Lambert

February 01, 2017

Pursuant to notice duly filed with the City Clerk, a meeting of the Parks and Recreation Commission was held at 5:00p.m. at the Recreation Commission Office.

Present were Commission Members: Chairman Kays, Commissioner Calder, Commissioner Klein, and Commissioner Vital.

Also attending Recreation Director Charles Thebado, Recreation Program Manager Lambert, General Foreman Chris White, and City Councilor Ossing.

Approval of minutes 11-09-16:

On a motion duly made by Commissioner Klein and seconded by Commissioner Calder, it was unanimously:

VOTED: To accept the 11-09-16 minutes.

Recreation Report:

Mr. Thebado gave the following updated report:

- Our newly remodeled front office looks beautiful. Mr. Ghiloni and his staff did a great job. The next step is to repair the foundation before they begin the rest of the Recreation office remodeling process.
- Recreation Director met with the Mayor on January 6 and it was decided to forgo the administrative fee, as it was looked upon unfavorably by those who would be affected by the fee. We will be working with the Mayor's office to find other alternatives to offset the fee for this year.
- Counselor Ossing voiced his concerns from the city councilors prospective regarding the administration fee.
- Commissioner Calder stated the Commission felt the \$10.00 fee was necessary and voted to implement the administrative fee on November 9th. After a brief discussion regarding the fees, the Commission stated they would ask the city council to increase their budget for field maintenance. Commissioner Vital stated if their request is not approved by the city council the department should go back to the Mayor and ask to implement the \$10 fee.
- The Ward Park Pickleball Association will have 10 volunteers for the Labor Day Parade.
- Met with Senior Center Director Trish Pope regarding Horseshoe and Pickleball Teams/Leagues.
- Spoke with the IT Director, Mark Gibbs, and we are looking into seeing if it is possible to integrate the scheduling software the youth groups are currently using and possibly extrapolate their schedule to the software we are trying to create. We will advise everyone as soon as we have an answer.

The Commission thanked Councilor Ossing for his time.

The Commission thanked Mr. Thebado for his report.

Parks Report:

Mr. White gave the following updated report:

- May 19th Relay for Life at Ward Park.
- Taking advantage of the 20% discount for turf.
- Parks and Recreations revolving funds for equipment.
- Middle school field –lights are out.

Commissioner Vital asked if any updated information regarding the Ghiloni Splash Park Project.

Mr. White stated that the grant request was filled, but is unsure if it was funded. He will check with John Ghiloni and will advised the Commission on the next Commission meeting.

- Ward Park is not officially released – problems with the irrigation system needs to be addressed.

The Commission thanked Mr. White for his report.

OLD / NEW BUSINESS:

There was a brief discussion regarding the need to fill the two missing Commission spots.

Motion to adjourn by Commissioner Klein, Second by Commissioner Calder.

All in favor. Motion carried.

Meeting adjourned at 6:20p.m.

Attest to:

Simela Perdikomatis
Senior Clerk/Commission Secretary